



Tirumala Tirupati Devasthanams

శ్రీ వేంకటేశ్వర కళాశాల

Sri Venkateswara College

(University of Delhi)

NAAC Grade A+

SRI VENKATESWARA COLLEGE (UNIVERSITY OF DELHI)

EVENT REPORT

NAME OF THE EVENT: Internal Workshop - Global Youth SVC Chapter			
DATE	DEPARTMENT	COMMITTEE/SOCIETY	COORDINATORS' NAME
10 February, 2023		Global Youth SVC Chapter	Dr. Haokam Vaiphei
TIME	VENUE	NUMBER OF PARTICIPANTS	NATURE: Outdoor/Indoor; online/offline/hybrid
2:10 P.M – 3:10 P.M.	Room no. 13	28	Indoor, offline
FINANCIAL SUPPORT/ASSISTANCE (if any):	NA		


BRIEF INFORMATION ABOUT THE ACTIVITY

TOPIC/SUBJECT OF THE ACTIVITY	Internal workshop for the newly recruited members of the Chapter
OBJECTIVES	The event was meant to introduce members of the chapter to the basic functioning of the society, including training them for future events and activities, the internal organisational structure of Global Youth as well as debrief them on how to make concept notes, agenda, etc.
METHODOLOGY	Members of the Union and Extended Core delivered short sessions on the basic functioning of the respective departments/teams of the chapter, while covering other basics regarding the procedures of GY SVC, including event organisation, ideation, drafting concept notes, etc. through an interactive session with the members, which included discussion of samples and past events.
INVITED SPEAKERS WITH AFFLIATION DETAILS (IF ANY)	N.A.
OUTCOMES	The session was successfully concluded with all the members having been introduced to the basic functioning of the chapter and all the doubts/queries being resolved by the postholders. All members were trained so that they can contribute to the proper and efficient working of the chapter.

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

1 Notice & ✓ Letters	2 Number of Participants & Name of participants ✓	3 Video clip	4 Photos ✓	5 Feedback Form & analysis
6 News clip with details	7 Sample Copy of the Certificate	8 Posters/ Invites	9 Event report Attested by Event Coordinator & IQAC Coordinator	10 Any other document


IQAC Document No: IQAC/SVC/2022-2023/GYSVC/06	Criterion No: III
Departmental file no: GLOBALYOUTH/2022-2023/GYSVC/06	IQAC file No: SVC/2022-23

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)
Dr. Haokam Vaiphei	Dr. Haokam Vaiphei 	

For Reference

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		

1. NOTICE & LETTERS



J. Jayaram College
 Sri. Venkateswara College
 Bangalore - 560024

PERMISSION FOR ORGANIZATION OF EVENTS

NOTE: 1. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.
 2. Please ensure a pre booking of the venue before getting the permission letter signed.
 3. A copy of this duly filled form signed by the TIC/ Convener and Principal shall be submitted to ICT, Caretaker and IQAC Coordinator, Dr. Arpita Kaul for commerce and NSS, NCC, Placement and Sports events, Dr. Jitesh Bana for humanities events, Dr. P. Jayang for sciences events.

EVENT DETAILS

1. Name of the Department/Society/Association: GLOBAL YOUTH

2. Name of the TIC/Convener (if any): Prof. Dr. Mr. Ms. MAOHAM VAIPHEI

3. Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or community outreach/skill enhancement/others: INTERNAL WORKSHOP

4. Participants: Student-centric /Faculty/Both

5. Event Type: Offline/Online/Hybrid/ Indoor-Outdoor

6. Collaborating Agency /Organization: N/A

7. Proposed Title of the Event: INDUCTION WORKSHOP

8. Tentative List of Speakers with affiliations:

9. Date, Time from to: 10 February 2023; 2:05 PM - 4:05 PM

10. Financial Assistance/ Funding received (if any): N/A

11. Proposed Budget (please attach details in a separate enclosure):
N/A

12. Faculty responsible for Geo Tagged Pictures: DR. MAOHAM VAIPHEI

13. Faculty responsible for Event Report: DR. MAOHAM VAIPHEI

14. ICT support required, if any (ICT Lab, Laptop, LCD projector):

15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance):

16. Room requirement (Seminar/ any other): Room 13/14

(MAOHAM VAIPHEI)
 Name & Signature of TIC/Convener 08/02/23

C. Shula Reddy
 Signature of Principal

Date: 08/02/2023 Date: 8/2/23

for Navita Pandey
Room NO: 13/14 may be permitted for the Workshop

2. NAME OF PARTICIPANTS

S.NO.	NAME OF THE STUDENT	COURSE AND YEAR	SIGNATURE
1	Vidisha Sharma	B.A.(H) Political Science, 3 rd year	
2	Yashica	B.A.(H) Political Science, 2 nd year	
3	Durgesh Jha	B.A.(H) Political Science, 2 nd year	
4	Edith Minz	B.A.(H) Political Science, 2 nd year	
5	Anuj Nagar	B.A.(H) Political Science, 2 nd year	
6	Tanvi Sharma	B.A.(H) Political Science, 2 nd year	
7	Yash Ahlawat	B.A.(H) Political Science, 2 nd year	
8	Alabhya Pandey	B.A.(H) History, 2 nd year	
9	Jayanti	B.A.(H) History, 2 nd year	
10	Bhavna Pratihari	B.A.(H) Sociology, 2 nd year	
11	Shubham Sood	B.A.(H) Sanskrit, 2 nd year	
12	Gaurangi Patwa	B.A.(H) Political Science, 1 st year	
13	Pranav Unnithan	B.A.(H) Political Science, 1 st year	
14	Akash Pandey	B.A.(H) Political Science, 1 st year	
15	Douminlun	B.A.(H) Political Science, 1 st year	
16	Utkarsh Tiwari	B.A.(H) Political Science, 1 st year	
17	Saarim Ahmad	B.A.(H) History, 1 st year	
18	Raghav Khandelwal	B.A.(H) History, 1 st year	

TOTAL NUMBER OF PARTICIPANTS: 18

3. GEO-TAGGED PHOTOS



4. EVENT REPORT

SVC Chapter of Global Youth successfully conducted an internal workshop and training session for its new recruits and existing members, wherein they were informed about how an event is conducted, including the different steps and stages involved in the same. They were also taught how to create different documents and records, including concept notes, speaker bios, agenda documents, meeting minutes etc. by the postholders of the society. They were also debriefed regarding the performance tracker and informed about the minimum attendance for events and meetings.

Program Coordinator & Convener: Dr. Haokam Vaiphei

Student Coordinators:

Vidisha Sharma

Durgesh Jha

Yashica

Edith Minz



Tirumala Tirupati Devasthanams

శ్రీ వేంకటేశ్వర కళాశాల

Sri Venkateswara College

(University of Delhi)

NAAC Grade A+

CERTIFICATE

This is to certify that the Internal Workshop was successfully conducted on 10/02/2023 from 2:10 PM – 3:10 PM onwards by the Global Youth SVC Chapter in the Offline mode and its event report has been submitted to IQAC for records.


Event In-Charge


IQAC Coordinator
Coordinator, IQAC
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021


Principal
PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021